

**MINUTES OF THE JANUARY 11, 2021 MEETING  
MINERAL COUNTY WATER DISTRICT  
38292 SCENIC AVENUE  
MINERAL, CA 96063**

- ROLL CALL** Present were President Tim Kask, Directors, Gale Gilbert and Stephanie Dennis. Staff members in attendance: General Manager John Frehse and Catherine Gasper. Absent: Todd Goodman. Citizens: No citizens present at the meeting.
- CALL TO ORDER** President Kask called the meeting to order at 6:33 p.m. The meeting was recorded by Gasper.
- CITIZENS COMMENT** No citizen comments.
- APPROVAL OF MINUTES:** M/S/U Dennis / Gilbert to approve the minutes of the December 14, 2020 Regular meeting {A copy is attached.}
- REPORTS:**
- Safety No noted safety issues at this time.
- Accounts Payable  
**MOTION** M/S/U Kask / Gilbert to approve to pay January Accounts Payable in the amount of \$3,715.39. {A copy is attached.}
- GM Report  
**MOTION** M/S/U Dennis / Kask to accept the General Manager Report. {A copy is attached.} Frehse to monitor propane level on generator and note usage.
- Secretary Report  
**MOTION** M/S/U Kask / Gilbert to accept the Secretary Report. {A copy is attached.}
- PDAR  
**MOTION** M/S/U Kask / Dennis to accept the Past-Due Accounts Receivable for January in the amount \$5,465.77. {A copy is attached.}
- Budget Review  
**MOTION** M/S/U Dennis / Kask to accept the FY 2020-2021 Budget Review and P & L Statement. {A copy is attached, along with employee invoices for January}.
- UNFINISHED BUSINESS:** No action taken at this time. Researching the drafting of a new service agreement by Kask, Dennis and Gasper. Gasper to contact CRWA to see if there is a precedent set for capacity charges or at least a formula to use as a guideline.
- Generator Repair M/S/U Kask / Dennis to move forward with purchasing an extended warranty on the new generator using the manufacturers flexpay option for a 5 year warranty at a rate of

\$495. Frehse is authorized to call an authorized dealer/service facility to come and troubleshoot and repair if necessary our generator at the plant.

**PROJECT REPORTS:** Any actions taken concerning projects/tasks assigned are reported here. {See attached Project/Task Report}

**NEW BUSINESS:** No new business.

**OTHER BUSINESS:** No other business was introduced as future agenda items.

**ADJOURN:** President Kask adjourned the meeting at 7:30 p.m.

---

Signed by Tim Kask, President

February 22, 2021

---

Date Approved