

**MINERAL COUNTY WATER DISTRICT  
MEETING NOTICE / AGENDA**

**DATE:** Monday, July 11, 2022  
**TIME OF MEETING:** 6:30 P.M.  
**PLACE OF MEETING:** 38292 Scenic Avenue, Mineral, CA

**MEETING CALLED TO ORDER**

**ROLL CALL**

**CITIZENS COMMENT**

**APPROVAL OF MINUTES:**

Regular Meeting of June 13, 2022

**REPORTS:**

1. Safety
2. Accounts Payable
3. GM Report
4. Secretary Report
5. Past-Due Accounts Receivable
6. Budget Review

**UNFINISHED BUSINESS:**

Martin Creek Plan

Test results were run on existing well. Newest results of tests to be reported.

Review History of General  
Manager Position and Update  
GM Job Description

History of the General Manager position to be discussed. Secretary has sent out an email directly to the new circuit Rider. Discuss and update General Manager job description to coincide with comparable positions at other special districts. A spreadsheet with information from other similar districts will be available to use as a reference.

Evaluation of Employee Handbook

Le Master has requested that the evaluation of the employee handbook, pay and benefits be evaluated to make sure the District is in compliance with State requirements for overtime pay and after hour service calls.

Budget Information

Depending on the board decision on the General Managers job description and performance review the budget for the new fiscal year may need to be reviewed and adjusted.

**PROJECT REPORTS:**

Project report has been updated. Authorization to move forward to put power underground from Office building to Storage Shed.

**NEW BUSINESS:**

New Board Member Application

The MCWD board has received an application for the vacancy left by Tim Kask.

Electing Vice President of Board

The board President, Stephanie Dennis left an opening for Vice President of the MCWD board last meeting. Official election of who will be the new Vice President needs to be determined and voted upon.

Other Business:

Discussion on options for internet. Starlink vs Frontier Fiber Optic

**EXECUTIVE SESSION:**

General Manager evaluation, pay and benefits.

**ADJOURN:**

**NEXT REGULAR BUSINESS MEETING: Monday, August 8, 2022 at the MCWD Office**

This meeting conforms to the new Brown Act Open Meeting Requirements, in that actions and deliberations of the MCWD created to conduct the people's business are taken openly and that the people remain fully informed about the conduct of its business. **CITIZENS COMMENT**—This time is set aside for citizens to address this Board on any item of interest to the public that is within the subject matter jurisdiction of the MCWD, provided the matter is not on the agenda or pending before this Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of the speaker's identity is purely voluntary during the citizens comment period. Any written materials related to an open session item on this agenda that are submitted to the Secretary less than 72 hours prior to this meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at 38292 Scenic Ave., Mineral, CA 96063 during business hours. Please call 604-7824 if no one is in the office. *This institution is an equal opportunity provider*

