

**AUGUST 14, 2023 MEETING
MINERAL COUNTY WATER DISTRICT
38292 SCENIC AVENUE
MINERAL, CA 96063**

ROLL CALL

Present were:

President: Stephanie Dennis

Vice President: Todd Goodman

Directors: Lefty McClellan, Brad Koeberer, Mi'kel Le Master (6:48 PM Emergency call)

Directors Absent: None

Staff members: General Manager, John Frehse (6:50 PM Emergency call) and Secretary, Catherine Gasper.

Citizens: None

CALL TO ORDER

President Dennis called the meeting to order at 6:35 p.m. The meeting was recorded by Gasper.

CITIZENS COMMENT

None

APPROVAL OF MINUTES:

Regular Meeting of

July 10, 2023

M/S/U McClellan / Goodman to approve the minutes of the July 10, 2023 Regular Meeting {A copy is attached.}

REPORTS:

Safety

No Safety issues at this time.

Accounts Payable

MOTION

M/S/U Goodman / Koeberer to approve to pay August Accounts Payable in the amount of \$8,653.90 {A copy is attached.}

GM Report

MOTION

M/S/U Goodman / Koeberer to accept the General Manager Report. {A copy is attached.} Martin Creek is not flowing as much as it should, but still haven't found anything to explain it.

Secretary Report

MOTION

M/S/U McClellan / Le Master to accept the Secretary report. {A copy is attached.} Gasper to send new link to board members to complete trainings.

Past Due Accounts Receivable

MOTION

M/S/U Goodman / Koeberer to accept the Past-Due Accounts Receivable for August in the amount \$3,613.25{A copy is attached.}

Budget Review

MOTION

M/S/U Goodman / Le Master to accept the Budget Review and P & L Statement. {A copy is attached, along with August employee time for work done in July}.

UNFINISHED BUSINESS:

Meter Box Repair

Meter Box purchased and repaired. T poles to be placed around the School Meter box in order to insure the snow removal personnel do not lift and break it again.

M/S/U Goodman / Koeberer authorizing Frehse and Gasper to send a letter to Antelope School District requesting payment for the costs incurred for the repair of the meter box damaged by snow removal equipment and to tell them poles are being installed to help MCWD to identify its location in the future.

Cover Repairs

M/S/U Le Master / McClellan to authorize Frehse to repair frames and covers on Mineral Ave. and Scenic Ave. McClellan reported that the County has no intention of repairing the damage to the valve boxes they damaged while grading the streets last Winter. Frehse will repair and send invoice to Tehama County for compensation of damages.

Snowmobiles

Looking into paperwork for the sale of snowmobiles, the titles were not signed properly and the transfer to Mineral County Water District was never actually made. The previous owner has agreed to take back the snowmobiles and trailer.

PROJECT REPORTS:

McClellan wishes to begin the process to finish the gravel (Road base) for the driveway at the MCWD office. This will be tabled until the funds to proceed are available. High probability will be early in the year 2024.

NEW BUSINESS:

Electrical Connection

Bid received in the amount of \$9750. This will be tabled until the funds to proceed are available. High probability will be early in the year 2024.

Motion to add item to
Agenda

M/S/U Goodman / Koeberer moved to add to the current agenda a discussion regarding CPI raises for the employees at fiscal year-end when evaluations usually taking place.

M/S/U Le Master / Goodman to give employees cost of living raises for the current year (retro to July of 2023) based upon the April 2023 CPI of 4.9%.

ADJOURN:

President Dennis adjourned the meeting at 7:56 p.m.

Approved by Stephanie Dennis, President

09/11/23

Date