

**MINUTES OF THE NOVEMBER 9, 2020 MEETING
MINERAL COUNTY WATER DISTRICT
38292 SCENIC AVENUE
MINERAL, CA 96063**

- ROLL CALL** Present were President Tim Kask, Directors, Todd Goodman and Stephanie Dennis. Staff members in attendance: General Manager John Frehse and Secretary Catherine Gasper. Absent: Director Gale Gilbert. Citizens: No citizens present at the meeting.
- CALL TO ORDER** President Kask called the meeting to order at 6:37 p.m. The meeting was recorded by Gasper.
- CITIZENS COMMENT** No citizen comments.
- APPROVAL OF MINUTES:** M/S/U Kask / Goodman to approve the minutes (with corrections) of the October 12, 2020 Regular meeting {A copy is attached.}
- REPORTS:**
- Safety No noted safety issues at this time.
- Accounts Payable
MOTION M/S/U Goodman / Dennis to approve to pay November Accounts Payable in the amount of \$11,632.57. {A copy is attached.}
- GM Report
MOTION M/S/U Kask / Goodman to accept the General Manager Report. {A copy is attached.} Goodman will take snow blower and small generator down to Red Bluff on November 10, 2020 to have service done on them.
- Secretary Report
MOTION M/S/U Goodman / Dennis to accept the Secretary Report. {A copy is attached.} Gasper to call Cross Petroleum and schedule kerosene delivery.
- PDAR
MOTION M/S/U Kask / Dennis to accept the Past-Due Accounts Receivable for November in the amount \$4,161.61.{A copy is attached.}
- Budget Review
MOTION M/S/U Kask / Goodman to accept the FY 2019-2020 Budget Review and P & L Statement. {A copy is attached, along with employee invoices for October.}
- UNFINISHED BUSINESS:** Draft of service agreement will be for Gasper to modify existing agreement with reference to existing policy and include commitment to payment of at least baseline fees once meter is installed. Gasper to find out information on connection fee comparison with other Special Districts and proper procedures to bring fees current with rising costs.

PROJECT REPORTS: Any actions taken concerning projects/tasks assigned are reported here. {See attached Project/Task Report}

NEW BUSINESS: No new business.

OTHER BUSINESS: No other business was introduced as future agenda items.

ADJOURN: President Kask adjourned the meeting at 7:30 p.m.

Tim Kask, President

December 14, 2020

Date Approved and Signed