

**MINERAL COUNTY WATER DISTRICT
MEETING NOTICE / AGENDA**

DATE: Monday, June 13, 2022
TIME OF MEETING: 6:30 P.M.
PLACE OF MEETING: 38292 Scenic Avenue, Mineral, CA

MEETING CALLED TO ORDER

ROLL CALL

CITIZENS COMMENT

APPROVAL OF MINUTES:

Regular Meeting of May 09, 2022

REPORTS:

1. Safety
2. Accounts Payable
3. GM Report
4. Secretary Report
5. Past-Due Accounts Receivable
6. Budget Review

UNFINISHED BUSINESS:

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| Martin Creek Plan | Test results are continuing to be run on existing well. New results of tests to be reported. |
| Review History of General Manager Position | History of the General Manager position to be discussed. The new circuit rider has not responded as to when they may be able to attend one of our board meetings. |
| Update GM Job Description | Discuss and update General Manager job description to coincide with comparable positions at other special districts. A spreadsheet with information from other similar districts will be available to use as a reference. |
| Evaluation of Employee Handbook | Le Master has requested that the evaluation of the employee handbook, pay and benefits be evaluated to make sure the District is in compliance with State requirements for overtime pay and after hour service calls. |
| Budget Information | Depending on the boards decision on the General Managers job description and performance review the budget for the new fiscal year may need to be reviewed and adjusted. |
| PROJECT REPORTS:
Road Base Delivery | Status of road base delivery for MCWD office parking area date of delivery to yet be determined. |
| NEW BUSINESS:
Electing New Board President | The acting board President, Tim Kask resigned last meeting. Official election of who will be the acting president needs to be determined and voted upon. |
| Goals for the new Fiscal year | What are the project goals for the coming Fiscal Year? |

OTHER BUSINESS:

EXECUTIVE SESSION: Employee evaluations, pay and benefits. GM Job Description changes?

ADJOURN:

NEXT REGULAR BUSINESS MEETING: Monday, July 11, 2022 at the MCWD Office

This meeting conforms to the new Brown Act Open Meeting Requirements, in that actions and deliberations of the MCWD created to conduct the people's business are taken openly and that the people remain fully informed about the conduct of its business. **CITIZENS COMMENT**—This time is set aside for citizens to address this Board on any item of interest to the public that is within the subject matter jurisdiction of the MCWD, provided the matter is not on the agenda or pending before this Board. The Chair reserves the right to limit each speaker to three (3) minutes. Disclosure of the speaker's identity is purely voluntary during the citizens comment period. Any written materials related to an open session item on this agenda that are submitted to the Secretary less than 72 hours prior to this meeting, and that are not exempt from disclosure under the Public Records Act, will promptly be made available for public inspection at 38292 Scenic Ave., Mineral, CA 96063 during business hours. Please call 604-7824 if no one is in the office. *This institution is an equal opportunity provider*

