

**JULY 11, 2022 MEETING  
MINERAL COUNTY WATER DISTRICT  
38292 SCENIC AVENUE  
MINERAL, CA 96063**

**ROLL CALL**

Present were:

**Vice President:** Stephanie Dennis

**Directors:** Todd Goodman, Mi'kel Le Master

**Director Absent:** Lefty McClellan

**Staff members:** General Manager, John Frehse and Secretary, Catherine Gasper.

**Citizens:** None

**CALL TO ORDER**

President Dennis called the meeting to order at 6:34 p.m. The meeting was recorded by Gasper.

**CITIZENS COMMENT**

No Citizen Comments.

**APPROVAL OF MINUTES:**

Regular Meeting of June 13, 2022 M/S/U Goodman /Le Master to approve the minutes of the June 13, 2022 Regular Meeting {A copy is attached.}

**REPORTS:**

Safety

Frehse reported there are trees that need to be removed near the Water Plant.

Accounts Payable

**MOTION**

M/S/U Goodman / Le Master to approve to pay July Accounts Payable in the amount of \$6,222.63{A copy is attached.}

GM Report

**MOTION**

M/S/U Le Master / Goodman to accept the General Manager Report. {A copy is attached.}

Secretary Report

**MOTION**

M/S/U Goodman / Le Master to accept the Secretary report. {A copy is attached.}

M/S/U Goodman / Le Master to add extra lettering and authorizes Black colored lettering to the Waterwise sign being designed for front of MCWD office lot.

Past Due Accounts Receivable

**MOTION**

M/S/U Goodman / Le Master to accept the Past-Due Accounts Receivable for July in the amount \$5,648.38{A copy is attached.}

Budget Review

**MOTION**

M/S/U Le Master / Goodman to accept the Budget Review and P & L Statement. {A copy is attached, along with July employee invoices for work done in June}.

**UNFINISHED BUSINESS:**

Martin Creek Plan

Test results from the well were reported in the General Managers Report. Board authorized running the well again this month to see if there is any further improvements.

Review History of General  
Manager Position and Update

GM Job Description

Update GM Job Description

Dennis & Le Master to form an ad hoc committee to review and provide recommendations to the MCWD board at the next meeting. Special attention to be given

to backhoe experience requirement and verbiage regarding overtime and after hour service call.

Evaluation of Employee Handbook

Le Master has requested that the evaluation of the employee handbook, pay and benefits be looked into and make sure the District is in compliance with State requirements for overtime pay and after hour service calls. This item to be added to and researched by ad hoc committee.

Budget Information

The approval of the 2022-2023 will be postponed until further information is obtained which effects the budget projections. Tabled to August Meeting.

**PROJECT REPORTS:**

M/S/U Le Master / Goodman authorized Frehse to move forward to put power underground from office building to new storage shed.

**NEW BUSINESS:**

New Board member Application

M/S/U Dennis / Goodman to accept Brad Koeberer as a replacement for the position left open by the resignation of Tim Kask.

Electing Vice President to the MCWD Board

The voting of a new vice president for the MCWD board has been tabled until the August meeting.

**OTHER BUSINESS:**

M/S/U Goodman / Le Master to be put on the list to receive Starlink for better internet connectivity.

**EXECUTIVE SESSION:**

Executive Session called at 8:00 PM to discuss General Managers evaluation and rate of pay. General Manager Salary to be raised to \$32.00/hour effective retroactively to July Invoice for work done in June, 2022. Returned to regular meeting at 8:15PM.

**ADJOURN:**

President Dennis adjourned the meeting at 9:00 p.m.

August 08, 2022

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Approved by President Stephanie Dennis

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Date