

**SEPTEMBER 11, 2023 MEETING  
MINERAL COUNTY WATER DISTRICT  
38292 SCENIC AVENUE  
MINERAL, CA 96063**

**ROLL CALL**

Present were:  
**President:** Stephanie Dennis  
**Vice President:** Absent  
**Directors:** Lefty McClellan, Mi'kel Le Master  
**Directors Absent:** Todd Goodman, Brad Koeberer  
**Staff members:** General Manager, John Frehse and Secretary, Catherine Gasper.  
**Citizens:** None

**CALL TO ORDER**

President Dennis called the meeting to order at 6:33 p.m. The meeting was recorded by Gasper.

**CITIZENS COMMENT**

None

**APPROVAL OF MINUTES:**

Regular Meeting of  
August 14, 2023

M/S/U Le Master / McClellan to approve the minutes of the August 14, 2023 Regular Meeting {A copy is attached.}

**REPORTS:**

Safety

A tree has fallen part way near the plant and needs to be taken down completely.

Accounts Payable

**MOTION**

M/S/U McClellan / Le Master to approve to pay September Accounts Payable in the amount of \$903.21 {A copy is attached.}

GM Report

**MOTION**

M/S/U Le Master / McClellan to accept the General Manager Report. {A copy is attached.}

Secretary Report

**MOTION**

M/S/U Le Master / McClellan to accept the Secretary report. {A copy is attached.}

Past Due Accounts Receivable

**MOTION**

M/S/U McClellan / Le Master to accept the Past-Due Accounts Receivable for September in the amount \$3,358.35 {A copy is attached.}

Budget Review

**MOTION**

M/S/U Le Master / McClellan to accept the Budget Review and P & L Statement. {A copy is attached, along with September employee time for work done in August}.

**UNFINISHED BUSINESS:**

Cover Repairs

Frehse has repaired the frame and covers on Mineral Ave and Scenic Ave. Frehse and Gasper are to send an invoice to Tehama County for compensation of damages.

**PROJECT REPORTS:**

No changes to report - a bid for resurfacing (blacktop) front parking area only was received and a copy is attached.

**NEW BUSINESS:**

Martin Creek Dam

Lassen National Forest Meeting on Martin Creek Dam was held on September 7, 2023. McClellan is to contact Gary Mott at the National Park Service to discuss this further. The Dam needs reinforcement and MCWD is working with National Park Service to make sure this is done carefully and within the legal limitations.

Gas Station Leak Fixed

Gas Station Water shut off. Information is forthcoming. It will then be presented to the board when all the members of the Mineral County Water District are present.

**ADJOURN:**

President Dennis adjourned the meeting at 8:26 p.m.

October 09, 2023

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Approved by Stephanie Dennis, President

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Date