

**MAY 10, 2021 MEETING
MINERAL COUNTY WATER DISTRICT
38292 SCENIC AVENUE
MINERAL, CA 96063**

ROLL CALL Present were:
President: Tim Kask
Directors: Gale Gilbert, Todd Goodman and Stephanie Dennis
Staff members: General Manager, John Frehse and Secretary, Catherine Gasper.
Citizens: Michael Le Master

CALL TO ORDER President Kask called the meeting to order at 6:34 p.m. The meeting was recorded by Gasper.

CITIZENS COMMENT No citizen comments.

APPROVAL OF MINUTES: M/S/U Gilbert / Goodman to approve the minutes of the April 12, 2021, Regular meeting {A copy is attached.}

REPORTS:
Safety No noted safety issues at this time.

Accounts Payable
MOTION M/S/U Kask / Dennis to approve to pay May Accounts Payable in the amount of \$9,456.99 {A copy is attached.}

GM Report
MOTION M/S/U Goodman / Dennis to accept the General Manager Report. {A copy is attached.}

Secretary Report
MOTION M/S/U Goodman / Dennis to proceed with Streamline for Website update to upgrade our Website to allow online payments.

MOTION M/S/U Kask / Goodman to contact Zach Pehling, CPA to perform our annual audit and to investigate proceeding with a bi-annual audit.

MOTION M/S/U Kask / Gilbert to contact Banner Bank and change our present operations checking account to from A “Treasury Management Bundle” to a “Basic Business Account”

MOTION M/S/U Kask / Goodman to accept the Secretary Report. {A copy is attached.}

PDAR
MOTION M/S/U Kask / Dennis to accept the Past-Due Accounts Receivable for May in the amount \$4,138.06.{A copy is attached.}

Budget Review

MOTION

M/S/U Kask / Goodman to accept the Budget Review and P & L Statement. { A copy is attached, along with May employee invoices for work done in April }.

UNFINISHED BUSINESS:

New Service Agreement

No action taken at this time. Researching the drafting of a new service agreement by Kask, Dennis and Gasper. Gasper submitted to Kask and Dennis samples of “new service agreement” contracts so they can update a “new service agreement contract” for our new District customers.

PROJECT REPORTS:

No actions taken concerning projects/tasks at this time. { See attached Project/Task Report }

NEW BUSINESS:

M/S/U Gilbert / Dennis to accept the application from Michael Le Master to fill the vacant seat on the Mineral County Water District board left by Steve Buckley. Michael Alen Le Master is now a current board member. Le Master was sworn in by the District Secretary.

OTHER BUSINESS:

Dennis requested evaluation sheets be made ready for the June meeting.

ADJOURN:

President Kask adjourned the meeting at 7:50 p.m.

June 14, 2021

Signed by President, Tim Kask

Date